



HOURS OF OPERATION
MONDAY – FRIDAY: 0730 – 1130, 1200 – 1600
Phone: 910-396-4362

DOLLAR\$ & \$ENSE

Unauthorized Commitments

“Only individuals with the proper authority and training can commit the Army to pay money. “

If you do something that reasonably causes or results in a contractor expending resources, money, or incurring costs to prepare to perform a contract and you do not have the contracting authority, then it is likely that you have committed an unauthorized commitment (UC). Usually doing market research to find out what is available in the market or making inquiries simply to find more competition will not normally result alone in a UC if you are clear to the potential contractor that you are not requiring the contractor to do anything to prepare for a possible order or that it would be to the potential contractor's benefit to do so. You may not indicate that a particular contractor will get any business or that there will be given any priority over other potential competitors.

If you do commit the Army and don't have the authority, then the general rule is that you have bought the service or the item and you will be paying the invoice - not the Army. Under certain circumstances, you can also end up paying a fine and serve time in a Federal prison.

In any event, UCs are usually not career enhancing. So if you are in doubt as to the propriety of taking any particular action that may result in a UC, contact the DOC before you do.

Understand that many officials have responsibility to accomplish tasks that support the mission, but do not confuse that responsibility with the authority to commit the Government to pay money or incur an obligation to pay money. If you have the responsibility to get a mission done and lack the contracting authority to get it done, then it is your responsibility to contact the DOC to obtain the services of an appropriately authorized contracting official to assist you in accomplishing the acquisition mission. If you cannot get support from the DOC, then you must notify your chain of command for assistance - not commit an UC.

A UAC creates a lose-lose situation for both the Government and the Contractor. Don't make a grave mistake that could adversely affect your career.

<http://www.bragg.army.mil/www-doc/GovUser/UAC.htm>

Upcoming Events and Reminders

FY 06 COR course is scheduled for 17–21 Oct. 2005
http://www.bragg.army.mil/www-doc/GovUser/COR/COR_Main.htm

Government Purchase Card Trade Fair
9 February 2006, Time and Place TBA
http://www.bragg.army.mil/www-doc/Feb_Trade_Fair.htm

The BRAC and Fort Bragg
<http://www.hqda.army.mil/acsim/brac/StateInstallationBreakdown/NCFortBragg.pdf>

CLOSEOUT REMINDERS!

30 September is fast approaching. Here are a few reminders to help the DOC get those final dollars obligated!

Try to put as much information as possible in acquiline documents to include the following:

- ✍️ Provide a valid point of contact and an alternate (names and numbers).**
- ✍️ Include the budget point of contact information (name and number).**
- ✍️ Be sure to include the ship to address and delivery schedule.**
- ✍️ Include any and all part numbers as well as a detailed description of the product or service requested.**
- ✍️ Include all appropriate approval such as DLA, ITBC, etc. and the Local Purchase Authority (LPA).**
- ✍️ For items on GSA, be sure to reference the GSA contract number.**

The Directorate of Contracting appreciates your assistance and cooperation as we bring FY05 to yet another successful close-out!

**CONGRATULATIONS!!!**

Congratulations are in order for Mrs. Jeanette W. Davis, selected as the Director of Contracting for ACA-SR, Fort Bragg DOC effective May 29, 2005. Mrs. Davis has enjoyed 30 years of distinguished service as a federal civilian employee. She began her civil service career in 1973 as a temporary employee at the Fort Jackson Contracting Office. Her career in contracting really took off when she was selected for an upward mobility Contract Specialist position, GS 5 target 11, at Vint Hill Farms Station in Northern Virginia. Ms. Davis has worked at the Fort Bragg DOC since 1994, serving in various positions until her recent selection as the Director.

Say It On ICE!!!

(Interactive Customer Evaluation)

How is DOC's customer service? We want you to let us know how we are doing and what we can do to improve. Please take a minute to submit a comment card. Log on to http://ice.disa.mil/index.cfm?fa=service_provider_list&site_id=249&service_category_id=14 and tell us how we are doing. Once you log on, click on ACA, Fort Bragg, **Directorate of Contracting**.

Visit us on the web at:

<http://www.bragg.army.mil/www-doc>

THIS BULLETIN IS AUTHORIZED
BY: //signed//

Jeanette W. Davis
Director of Contracting